**Crèche Worker**

**Job Description**

3 hours per week, Wednesdays from 12pm to 3pm, term-time only

Salary: £12.75 per hour, subject to funding, but initially until mid-July 2025

Based at Slough Refugee Support, 28 Bath Road, Slough SL1 3SR

Line manager: Javaria Yousaf

Apply to jean@sloughrefugeesupport.org.uk

A Crèche Worker, qualified to NVQ Level 3, will be responsible for providing a high level crèche facility with play and educational activities for pre-school aged children within a small group setting, taking into account the needs of each child.

**KEY RESPONSIBLITIES:**

●  Ensure the overall safety and well-being of the children.

●  Support the physical, social and emotional development needs of the children in the crèche.

●  Plan, implement and supervise activities and experiences to promote children’s learning and development through a weekly operational programme, ,which will help prepare them for nursery and school.

●  Record observations regarding each child’s socialisation and liaise with parents accordingly.

* Keep in contact with parents to encourage attendance at the crèche.

●  Advise your line manager of any matters requiring their attention.

●  Ensure that the crèche is prepared and set out in readiness for each session and a high standard of hygiene is maintained.

●  Support and supervise crèche volunteers.

●  Ensure that all SRS policies are adhered to, including child protection, health and safety and equal opportunities.

●  Undertake relevant training, where necessary, e.g. paediatric first aid qualification.

* Undertake a DBS.

●  Any other duties deemed reasonable.

**Person Specification**

Skills

* **Communication**: Good listening skills, able to build trusting relationships with children and families
* **Flexibility**: Able to adapt to the needs of children and work flexibly
* **Patience**: Understanding and non-judgmental attitude
* **Teamwork**: Able to work effectively as part of a team
* **Safeguarding**: Understanding of child protection and safeguarding issues and procedures

Qualifications

* Childcare qualification, **equivalent to NVQ level 3** and above
* Paediatric First Aid qualification – or willingness to train for one

Experience

* Experience working in multicultural settings
* Knowledge of additional languages spoken by the refugee community
* A minimum of one year working in a child care setting

Other characteristics

* Friendly, caring, helpful
* Positive role model for children
* Able to deal with challenging behaviour
* Able to form and maintain good working relationships
* Displays commitment to the protection and safeguarding of children
* Supportive of the values of SRS

Additional considerations

* Ability to write detailed reports, if required
* Ability to self-evaluate learning needs and actively seek learning opportunities